

Universiti Melaka
UNIMEL

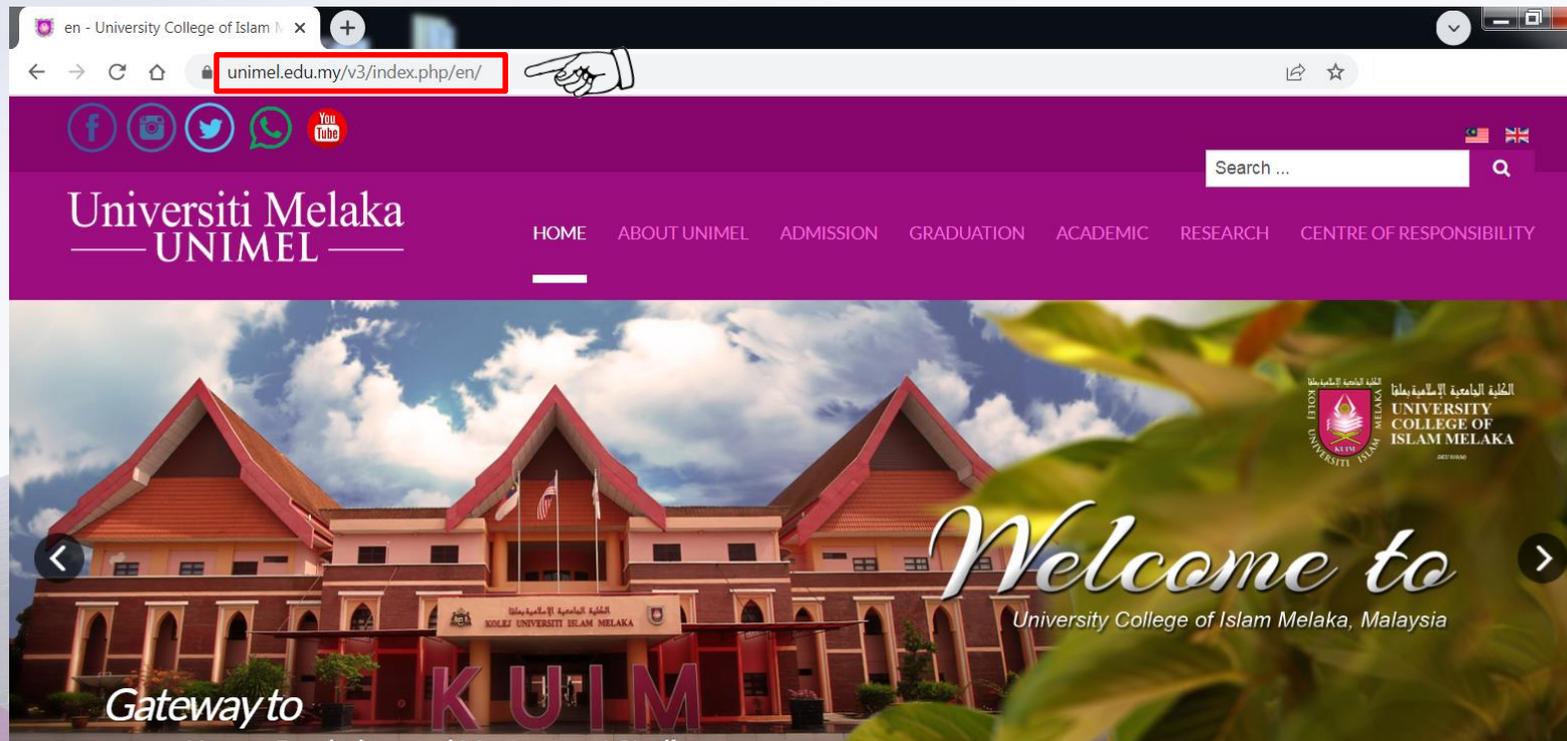
**ACCESS GUIDE OF
TURNITIN (LECTURER)**

KUIM KINI UNIVERSITI PENUH

2022

1443Hijrah - 1444Hijrah

Step 1 : Type access link www.unimel.edu.my or www.unimel.edu.my/library



Step 2 : Point the cursor to Centre of Responsibility, then click Al-Ghazali Library.

en - University College of Islam Melaka

unimel.edu.my/v3/index.php/en/

Search ...

Universiti Melaka
UNIMEL

HOME ABOUT UNIMEL ADMISSION GRADUATION ACADEMIC RESEARCH CENTRE OF RESPONSIBILITY

Office of the Vice-Chancellor
Office of the Deputy Vice-Chancellor (Research and Innovation)
Office of the Deputy Vice-Chancellor (Student Affairs)
Registrar's Office
Treasurer's Office
Academic and International Affairs
Office of the Chief Information Officer (CIO)
Al-Ghazali Library
As-Syafie Islamic Centre

Gateway to
Human Psychology and Management Studies

KUIM

University College of Islam Melaka

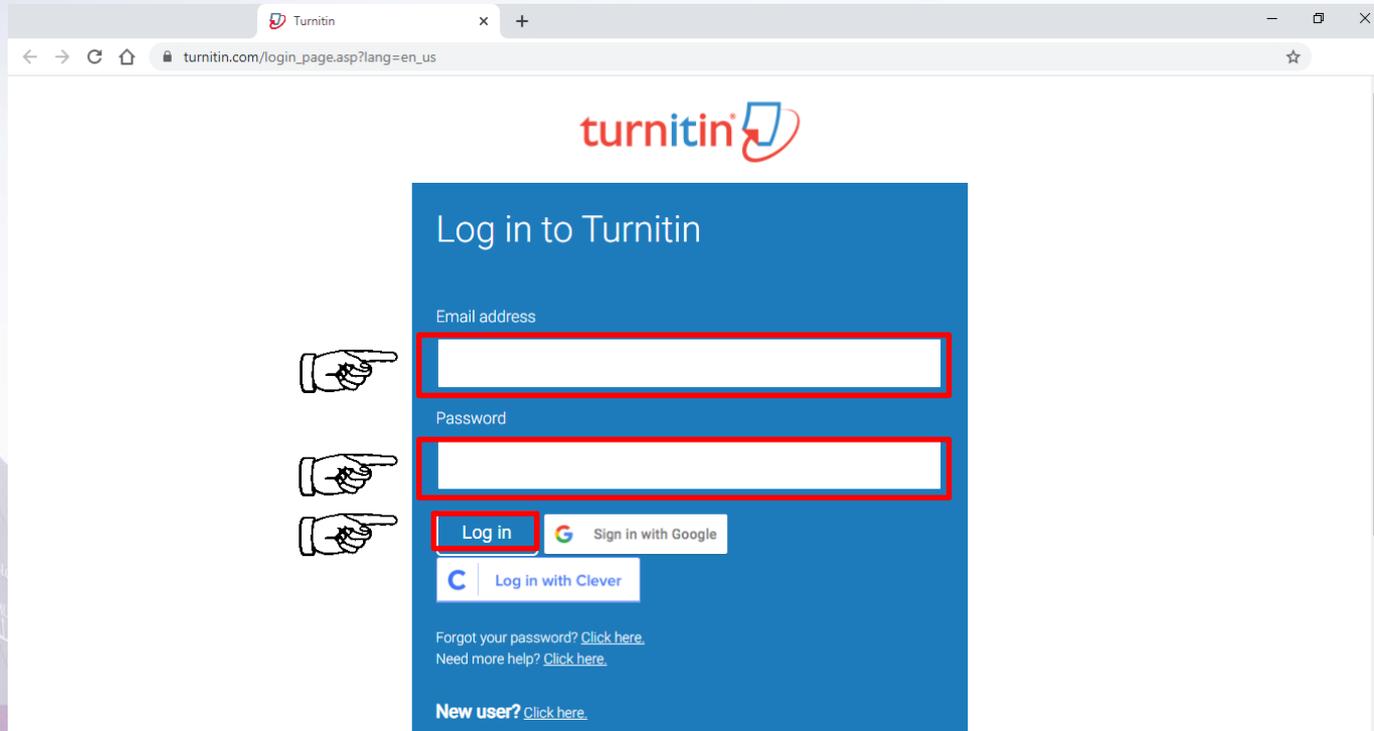
WELCOME

kulmproduction

Step 3 : Point the cursor to Access & Download, then click Turnitin.

The screenshot shows a web browser window displaying the UNIMEL library website. The URL in the address bar is unimel.edu.my/library/index.php/en/. The website has a purple header with the UNIMEL logo and navigation links: HOME, INTRODUCTION, SERVICES, ACCESS & DOWNLOAD, STAFF DIRECTORY, and UNIMEL. The 'ACCESS & DOWNLOAD' menu is open, showing a list of options: UNIMEL Exam Papers & E-Thesis (insert staff/student no. as username and password), E-Journal (Open Access), E-Book (Open Access), UNIMEL Publication Collection, Turnitin (highlighted with a red box), and Access Guide. The background features a large image of the Al-Ghazali library building with the text 'PERPUSTAKAAN AL-GHAZALI' and 'Al-Ghazali' overlaid. A chatbot icon is visible in the bottom right corner with the text 'Sila klik di sini untuk hubungi kami.'

Step 4 : Insert UNIMEL's official email address and password, then click *Log In*.
(For first time user, please email application to UNIMEL Librarian (fateen@unimel.edu.my)).



Step 5 : Click +Add Class.

The screenshot shows the Turnitin instructor interface. At the top, there is a navigation bar with links for 'User Info', 'Messages (2 new)', 'Instructor', 'English', 'Community', 'Help', and 'Logout'. Below this is the Turnitin logo and a 'Join Account (TA)' button. The main content area is titled 'NOW VIEWING: HOME'. A section titled 'About this page' provides instructions: 'This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.' Below this text is a large, empty rectangular box. In the bottom right corner of this box, a hand cursor points to a green button labeled '+ Add Class', which is highlighted with a red rectangular border. Below the main content area, there are three tabs: 'All Classes', 'Expired Classes', and 'Active Classes'. A final message at the bottom states: 'All of your classes have expired. To view and update your expired classes, select the "expired classes" tab. You can update and change a class's end date by clicking the class's "edit" icon.'

Step 6 : Remain the Class type as Standard. Insert Class name, Enrollment key, Subject area, Student level, and Class end date. Then click Submit.

turnitin.com/class?aid=126158&lang=en_us

NOW VIEWING: HOME > CREATE CLASS

Create a new class

To create a class, enter a class name and a class enrollment key. Click "Submit" to add the class to your homepage.

Class settings

- * Class type: Standard
- * Class name: [Text Input]
- * Enrollment key: [Text Input]
- * Subject area(s): Select subject(s)
- * Student level(s): Select student level(s)
- Class start date: 02-Jul-2021
- * Class end date: 03-Jan-2022

Cancel Submit

Step 7 : Ensure that the Class ID and Enrollment Key are given to students. Then, click Continue.

turnitin.com/t_home.asp?lang=en_us

User Info | Messages (2 new) | Instructor | English | Community | Help | Logout

turnitin

All Classes | Join Account (TA)

NOW VIEWING: HOME

Class created

Congratulations! You have just created the new class: TESTING
If you would like students to enroll themselves in this class, they will need both the enrollment key you have chosen and the unique class ID generated by Turnitin:

Class ID **25510734**
Enrollment key **123456**

Note: Should you ever forget the class ID, it is the number to the left of the class name on your class list. You can view or change your enrollment key by editing the class.

Click the class name to enter the class and get started creating assignments.

Continue

+ Add Class

All Classes | Expired Classes | Active Classes

Class ID	Class name	Active	16-Jul-2020	18-Jan-2021
25510734	TESTING			

Statistics | Edit | Copy | Delete

Step 8 : Click Class name.
Lecturer can click "+ Add Class" if there is more than one class.

The screenshot shows the Turnitin instructor interface. At the top, there's a navigation bar with 'User Info', 'Messages (2 new)', 'Instructor', 'English', 'Community', 'Help', and 'Logout'. Below this is the Turnitin logo and 'All Classes' / 'Join Account (TA)' buttons. A section titled 'NOW VIEWING: HOME' contains a large blacked-out area. Below that, a text box explains the page's purpose. A search bar contains 'Fakulti'. To the right is a green '+ Add Class' button with a hand icon pointing to it. Below the search bar is a table of classes.

Class ID	Class name	Status	Start Date	End Date	Statistics	Edit	Copy	Delete
25510734	TESTING	Active	16-Jul-2020	18-Jan-2021				

Step 9 : Click + Add Assignment.

turnitin.com/t_class_home.asp?r=10.2735110088354&svr=24&lang=en_us&aid=126432&cid=25510734

User Info | Messages (2 new) | Instructor | English | Community | Help | Logout

turnitin

Assignments | Students | Libraries | Calendar | Discussion | Preferences

NOW VIEWING: HOME > TESTING

About this page

This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

TESTING

CLASS HOMEPAGE | QUICKMARK BREAKDOWN

START	DUE	POST	STATUS	ACTIONS
Before you or your students can submit a paper, you first need to create an assignment.				

Create your first assignment. Once you have an assignment, your students can start submitting papers.

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Step 10 : Insert Assignment title, start date and due date of submitting assignment. You may click Optional setting to make additional setting regarding the assignment. Then click Submit.

The screenshot shows the Turnitin 'New Assignment' form. The form is titled 'New Assignment' and contains the following fields and options:

- Assignment title**: A text input field highlighted with a red box and a hand icon pointing to it.
- Start date**: A date picker set to '17-Jul-2020' with a time dropdown set to '14 : 25', highlighted with a red box and a hand icon pointing to it.
- Due date**: A date picker set to '24-Jul-2020' with a time dropdown set to '23 : 59', highlighted with a red box and a hand icon pointing to it.
- Optional settings**: A button with a plus icon and the text 'Optional settings', highlighted with a red box and a hand icon pointing to it.
- Submit**: A blue button with the text 'Submit', highlighted with a red box and a hand icon pointing to it.

Below the form, there are two radio button options for file types:

- Allow only file types that Turnitin can check for similarity
- Allow any file type

Step 11 : The lecturer's class and assignment in the Turnitin have been successfully created.

Turnitin

turnitin.com/t_class_home.asp?svr=40&lang=en_us&r=6.68180218058154

User Info | Messages (2 new) | Instructor | English | Community | Help | Logout

turnitin

Assignments | Students | Libraries | Calendar | Discussion | Preferences

NOW VIEWING: HOME > TESTING

✔ Congratulations! You have created your first assignment. To add students or view your student list click the "students" tab above.

About this page

This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

START	DUE	POST	STATUS	ACTIONS
TESTING				
PAPER	17-Jul-2020 14:25PM	24-Jul-2020 23:56PM	N/A N/A	0 / 0 submitted
				View More actions

+ Add Assignment

Universiti Melaka
UNIMEL

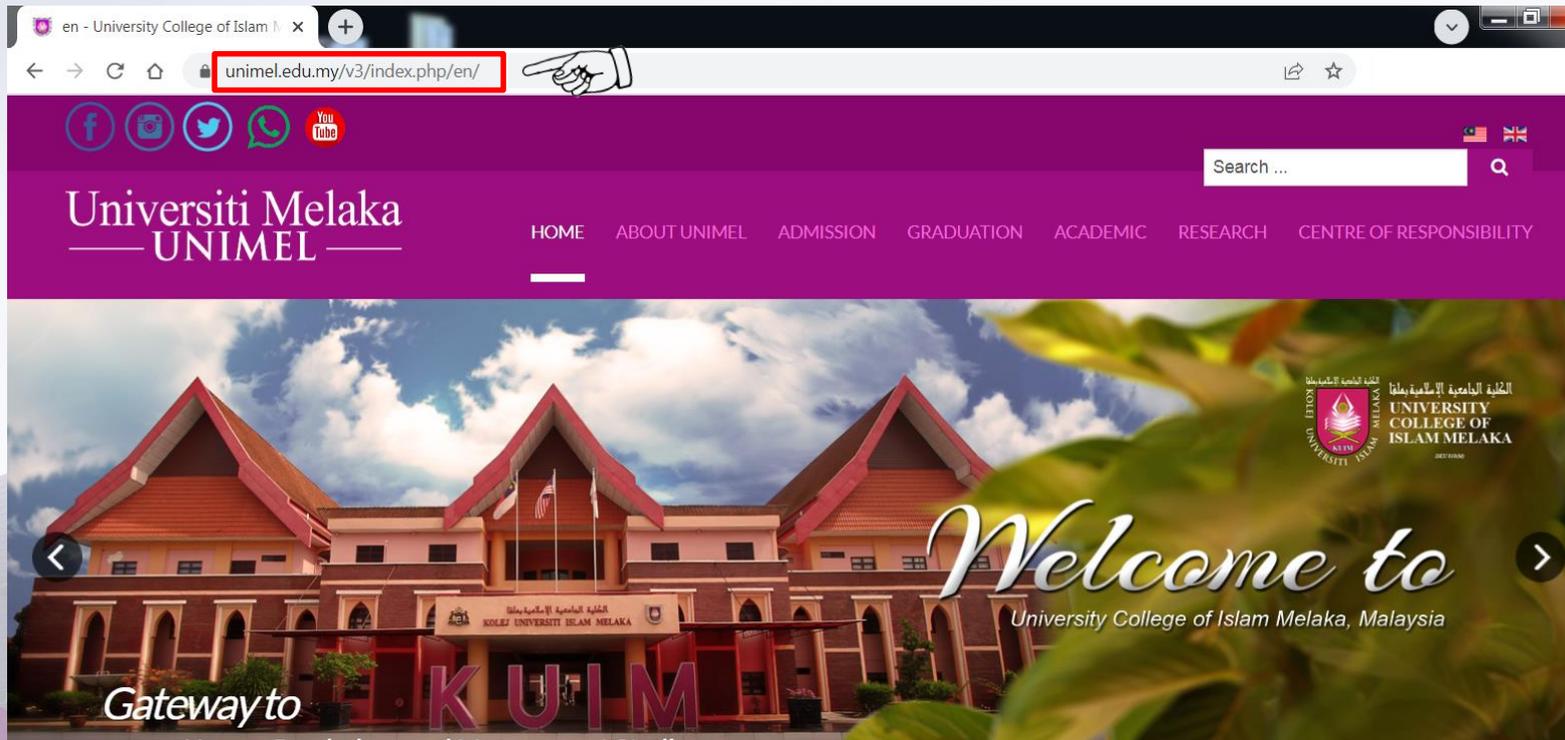
ACCESS GUIDE OF TURNITIN (STUDENT)

KUIM KINI UNIVERSITI PENUH

2022

1443Hijrah - 1444Hijrah

Step 1 : Type access link www.unimel.edu.my or www.unimel.edu.my/library



Step 2 : Point the cursor to Centre of Responsibility, then click Al-Ghazali Library.

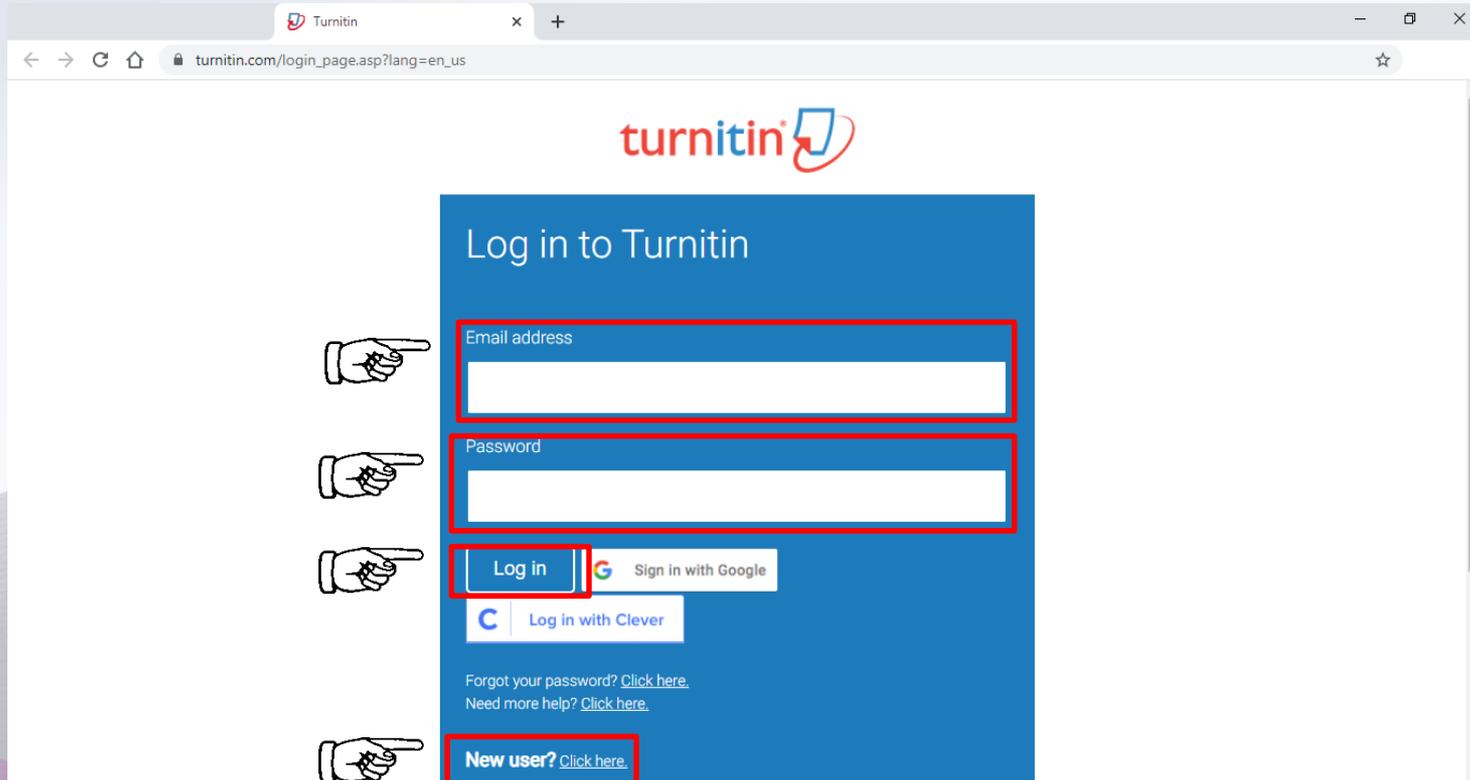
The screenshot shows the website unimel.edu.my/v3/index.php/en/. The header features the Unimel logo and navigation links: HOME, ABOUT UNIMEL, ADMISSION, GRADUATION, ACADEMIC, RESEARCH, and CENTRE OF RESPONSIBILITY. A search bar is located in the top right. Below the header is a large banner image of the KUIM building with the text "Gateway to Human Psychology and Management Studies" and "K U I M". A dropdown menu is open under "CENTRE OF RESPONSIBILITY", listing several offices. The "Al-Ghazali Library" option is highlighted with a red box and a hand cursor icon pointing to it.

- Office of the Vice-Chancellor
- Office of the Deputy Vice-Chancellor (Research and Innovation)
- Office of the Deputy Vice-Chancellor (Student Affairs)
- Registrar's Office
- Treasurer's Office
- Academic and International Affairs
- Office of the Chief Information Officer (CIO)
- Al-Ghazali Library**
- As-Syafie Islamic Centre

Step 3 : Point the cursor to Access & Download, then click Turnitin.

The screenshot shows a web browser window with the URL `unimel.edu.my/library/index.php/en/`. The website header features the UNIMEL logo and a navigation menu with the following items: HOME, INTRODUCTION, SERVICES, ACCESS & DOWNLOAD, STAFF DIRECTORY, and UNIMEL. The 'ACCESS & DOWNLOAD' menu is open, displaying a list of options: UNIMEL Exam Papers & E-Thesis (insert staff/student no. as username and password), E-Journal (Open Access), E-Book (Open Access), UNIMEL Publication Collection, Turnitin, and Access Guide. The 'Turnitin' option is highlighted with a red border. The background of the website features a large image of the Al-Ghazali library building with the text 'PERPUSTAKAAN AL-GHAZALI' and 'Al-Ghazali' overlaid. A chatbot icon is visible in the bottom right corner with the text 'Sila klik di sini untuk hubungi kami.'

Step 4 : Insert email address and password, then click Log In.
For first time user, please click “Click here” besides **New User?**



Step 5 : Please click Student.

Turnitin : Create a User Profile

turnitin.com/newuser_type.asp?lang=en_us

turnitin

Create a User Profile

All users must have a user profile to use the service. Please select how you will be using Turnitin:

- Student**
- [Research Assistant](#)
- [Instructor](#)

Existing user?

If you've used the service before, there is no requirement to create a new user profile. Log in [here](#) with your old credentials.

[Privacy Pledge](#) | [Privacy Policy](#) | [Terms of Service](#) | [EU Data Protection Compliance](#) | [Copyright Protection](#) | [Legal FAQs](#)

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Step 6 :

Please insert Class ID and Class Enrollment Key that have been given by your lecturer.

Complete the required details and click “I Agree -- Create Profile”.

turnitin

Create a New Student Profile

Class ID Information

All students must be enrolled in an active class. To enroll in a class, please enter the class ID number and class enrollment key that you were given by your instructor.

Please note that the key and pincode are case-sensitive. If you do not have this information, or the information you are entering appears to be incorrect, please contact your instructor.

Class ID

Class enrollment key

User Information

Your first name

Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.

Secret question
Please select a secret question.

Question answer

User Agreement

Please read our user agreement below. Select "I agree" to complete your user profile.

Turnitin End-User License Agreement

***Users who are not in the European Union refer to Section A only.**

****Users in the European Union refer to Section B.**

I'm not a robot

reCAPTCHA
Privacy · Terms

I Agree -- Create Profile | [I Disagree -- Cancel Profile](#)

Step 7 : Please click *Class name* that has been set by by your lecturer.

The screenshot shows the Turnitin user interface. At the top, there is a navigation bar with links for 'User Info', 'Messages (2 new)', 'Student', 'English', 'Help', and 'Logout'. Below this is the Turnitin logo and a menu with options like 'All Classes', 'Enroll in a Class', 'What is Plagiarism?', and 'Citation Help'. The main content area displays 'NOW VIEWING: HOME' and a table of classes.

Class ID	Class name	Instructor	Status	Start Date	End Date	Drop class
25510734	TESTING		Active	16-Jul-2020	18-Jan-2021	

Step 8 : Please click "Submit" button.

The screenshot shows the Turnitin Class Portfolio interface. At the top, there is a navigation bar with the Turnitin logo and tabs for 'Class Portfolio', 'Discussion', and 'Calendar'. Below this, a message box reads: 'Welcome to your new class homepage! From the class homepage you can see all your assignments for your class, view additional assignment information, submit your work, and access feedback for your papers. Hover on any item in the class homepage for more information.' Below the message is a 'Class Homepage' section with a heading 'Assignment Inbox: TESTING'. A table lists the assignment details:

Assignment Title	Info	Dates	Similarity	Actions
TESTING		Start 17-Jul-2020 2:25PM Due 24-Jul-2020 11:59PM Post 24-Jul-2020 11:59PM		Submit View

The 'Submit' button in the Actions column is highlighted with a red box. The browser address bar shows the URL: turnitin.com/s_class_portfolio.asp?r=87.7744558175468&svr=30&session-id=bf3c520e52004ca6b5b62f0dade9fc3d&lang=en_us&aid=126432&cid=25510734

Step 9 : You can make option to upload your assignment, either “Cut & Paste Upload” or “Single File Upload”.

The screenshot shows a web browser window with the Turnitin logo and navigation tabs for 'Class Portfolio', 'Discussion', and 'Calendar'. The breadcrumb trail indicates 'NOW VIEWING: HOME > TESTING'. The main content area features a 'Submit' dropdown menu with two options: 'Cut & Paste Upload' and 'Single File Upload'. A red box highlights these options, and a hand icon points to the 'Cut & Paste Upload' option. Below the dropdown are input fields for 'First name', 'Last name', and 'Submission title', followed by a 'Cut and paste your paper' section.

Step 10 : Please insert your name and assignment title.

Turnitin

turnitin.com/t_submit.asp?r=66.1124732520236&svr=28&session-id=bf3c520e52004ca6b5b62f0dade9fc3d&lang=en_us&aid=94245871

Class Portfolio Discussion Calendar

NOW VIEWING: HOME > TESTING

Submit: **Single File Upload** - STEP ● ○ ○

First name

Last name

Submission title
FIQH IBADAT:

What can I submit?

Choose the file you want to upload to Turnitin:

Choose from this computer

Choose from Dropbox

Step 11 : Please click *“Choose from this computer”* or other option to get access to your assignment. Then, please click *“Open”*.

The image shows a composite screenshot of a Turnitin submission page and a Windows File Explorer window. On the left, the Turnitin interface displays a 'Submit: Single File Upload' form with fields for 'First name', 'Last name', and 'Submission title' (containing 'FIQH IBADAT:'). Below these fields, a red box highlights three options: 'Choose from this computer', 'Choose from Dropbox', and 'Choose from Google Drive'. A hand icon points to the 'Choose from this computer' option. On the right, a Windows File Explorer window titled 'TUGASAN SAYA' shows a file named 'FIQH IBADAT' (13 KB, Microsoft Word Document) selected. At the bottom of the File Explorer, the 'Open' button is highlighted with a red box and a hand icon pointing to it.

Step 12 : Please click “*Upload*” button to upload your assignment.

Turnitin

turnitin.com/t_submit.asp?r=85.4505732321439&svr=30&session-id=bf3c520e52004ca6b5b62f0dade9fc3d&lang=en_us&aid=94245871

Submit: [Single File Upload](#) STEP ● ○ ○

First name

Last name

Submission title

What can I submit?

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Step 13 : Please click “Confirm” button. Thereby, you have successfully submitted your assignment via Turnitin.

Submit: Single File Upload STEP 1

Please confirm that this is the file you would like to submit...

Author: « Page 1 »

Assignment title: TESTING

Submission title: Fiqh Ibadat

File name: Fiqh Ibadat.docx

File size: 12.6K

Page count: 1

Word count: 44

Character count: 231

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Confirm Cancel

