

Universiti Melaka
UNIMEL

**PANDUAN MENGAKSES
TURNITIN (PENSYARAH)**

KUIM KINI UNIVERSITI PENUH

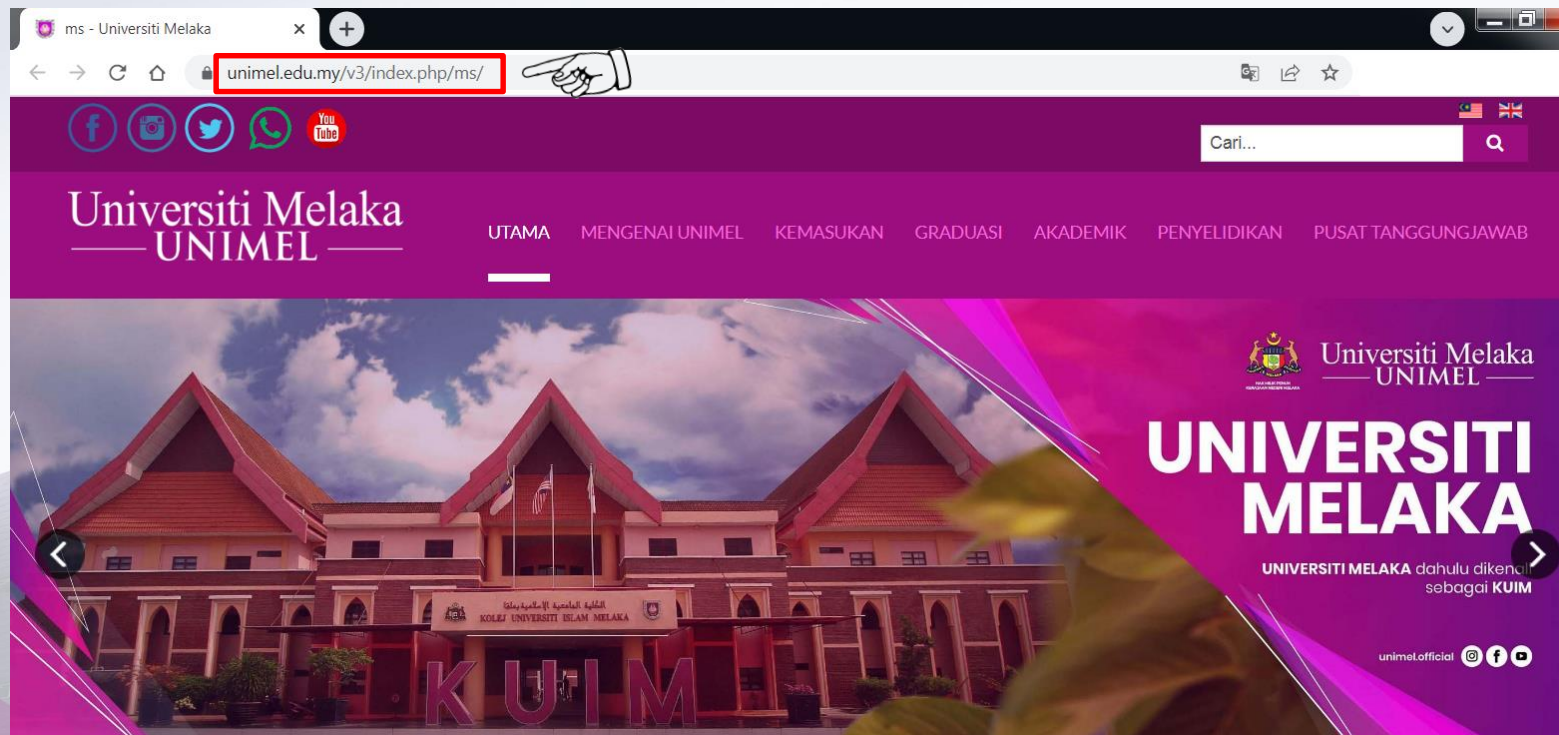
2022

1443Hijrah - 1444Hijrah

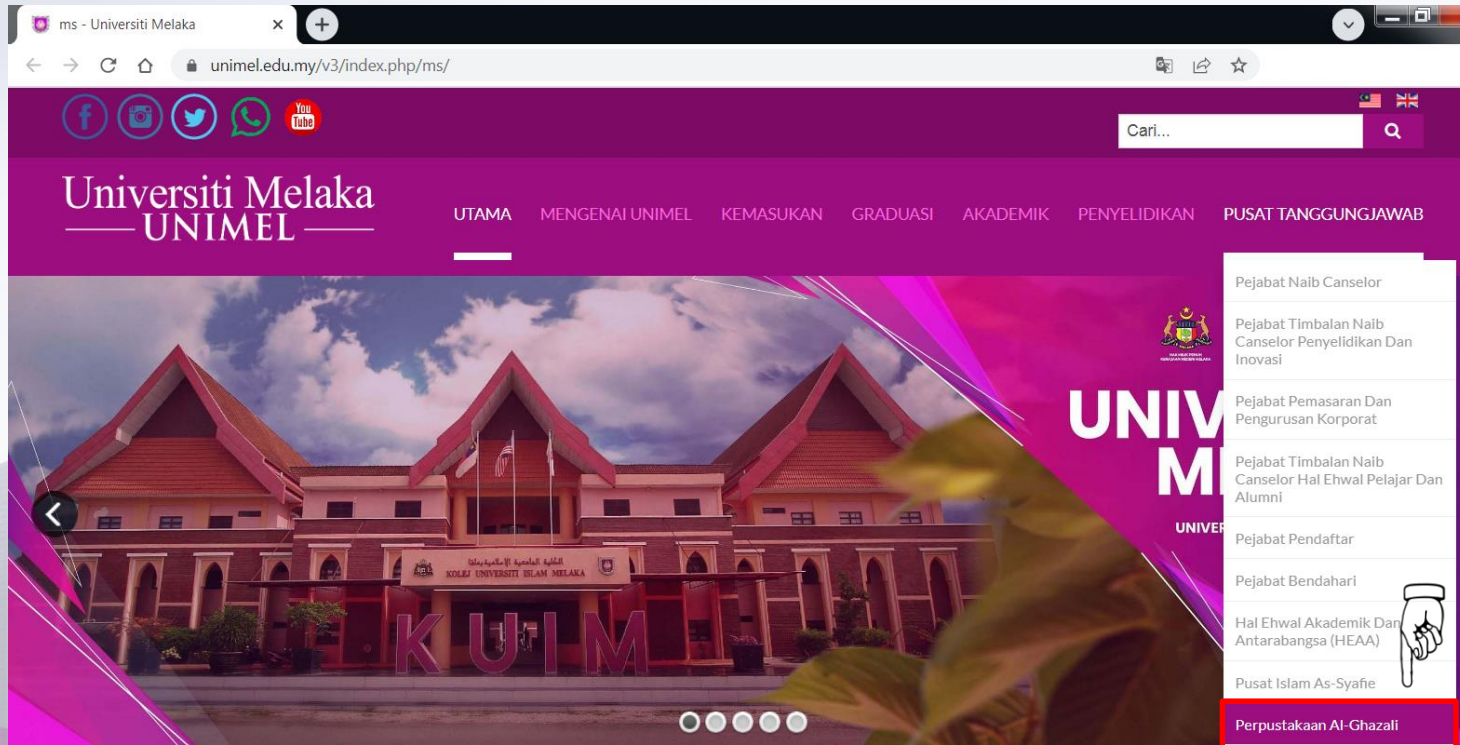
Disediakan oleh :

**Perpustakaan Al-Ghazali
Universiti Melaka**

Langkah 1 : Taip pautan akses www.unimel.edu.my atau www.unimel.edu.my/library



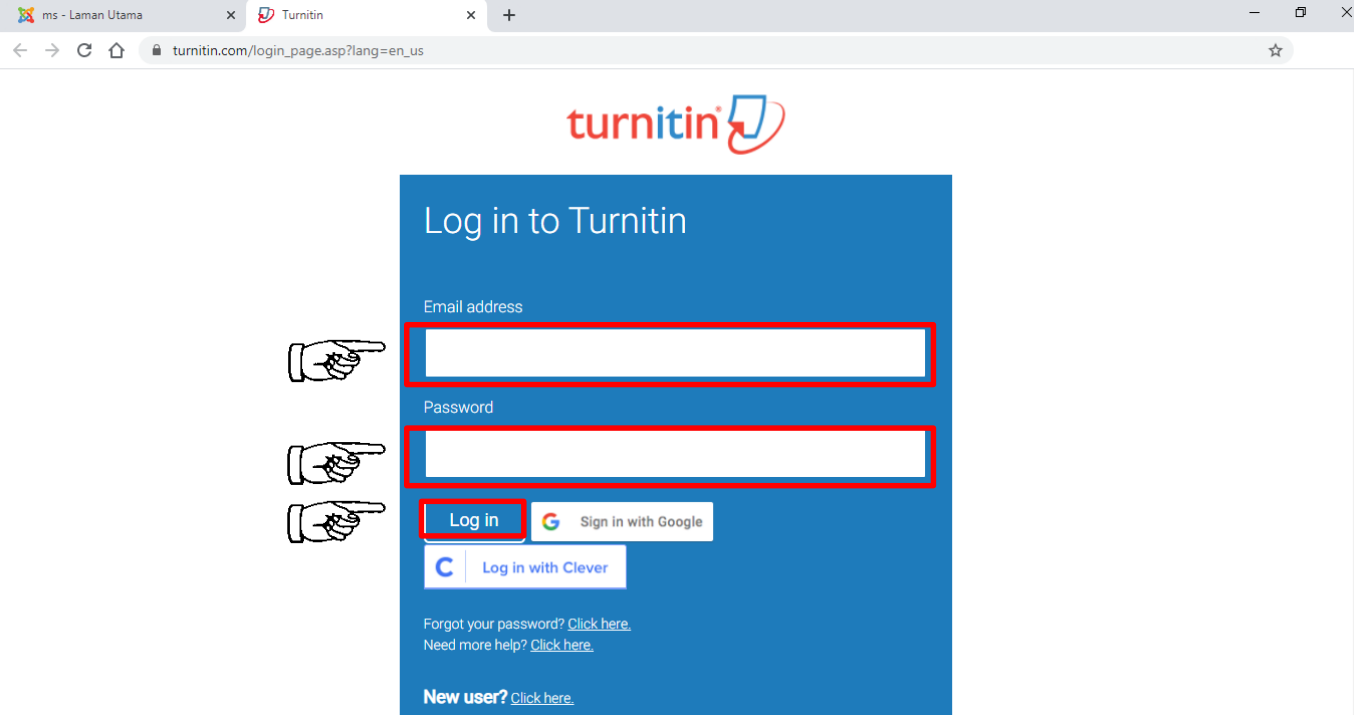
Langkah 2 : Halakan kursor ke Pusat Tanggungjawab, kemudian Klik Perpustakaan Al-Ghazali.



Langkah 3 : Halakan kursor ke Akses & Muat Turun, kemudian klik Turnitin.

The screenshot shows a web browser window with the URL `unimel.edu.my/library/index.php/ms/`. The website header features the UNIMEL logo and a navigation menu with the following items: UTAMA, PENGENALAN, PERKHIDMATAN, AKSES & MUAT TURUN, DIREKTORI STAF, and UNIMEL. The 'AKSES & MUAT TURUN' menu is open, displaying a list of options: Kertas Peperiksaan & E-Tesis UNIMEL (masukkan nombor staf/pelajar sebagai nama pengguna dan kata laluan), E-Jurnal (Akses Terbuka), E-book (Akses Terbuka), Koleksi Penerbitan UNIMEL, Turnitin (highlighted in purple), and Panduan Akses. The background of the website features a large image of the Perpustakaan Al-Ghazali building with the text 'Perpustakaan Al-Ghazali' overlaid. A small chat bubble in the bottom right corner contains the text 'Sila klik di sini untuk hubungi kami.' and a red circular icon with a white speech bubble.

Langkah 4 : Masukkan alamat emel rasmi UNIMEL dan kata laluan, kemudian klik *Log In*.
(Bagi pengguna kali pertama, sila emelkan permohonan kepada Pustakawan UNIMEL (fateen@unimel.edu.my).)

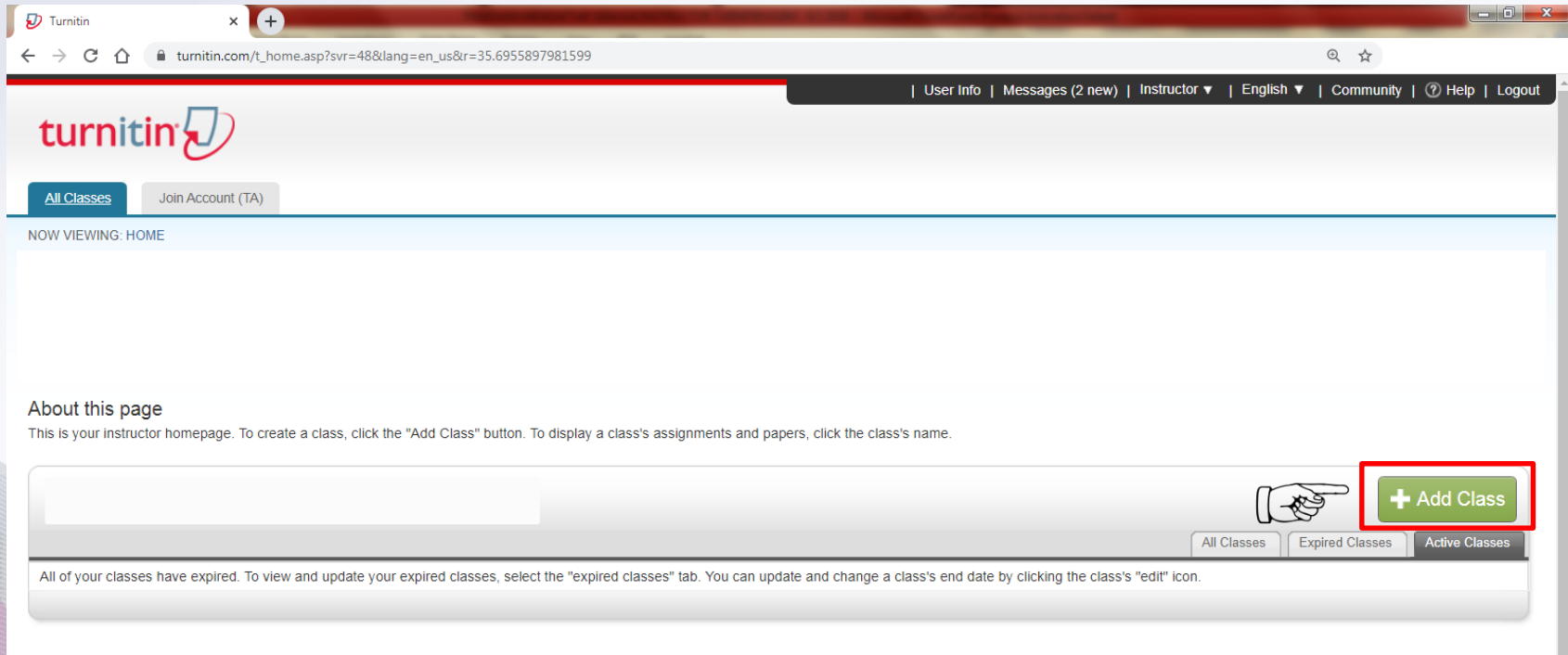


The screenshot shows a web browser window with the Turnitin login page. The page title is "Log in to Turnitin". The URL in the address bar is "turnitin.com/login_page.asp?lang=en_us". The login form is blue and contains the following elements:

- Turnitin logo at the top.
- Form title: "Log in to Turnitin".
- Label: "Email address" above a text input field. A hand icon points to this field.
- Label: "Password" above a text input field. A hand icon points to this field.
- Buttons: "Log in" (highlighted with a red box and a hand icon), "Sign in with Google", and "Log in with Clever".
- Links: "Forgot your password? [Click here.](#)", "Need more help? [Click here.](#)", and "New user? [Click here.](#)".



Langkah 5 : Klik +Add Class.



The screenshot shows the Turnitin instructor interface. At the top, there is a navigation bar with links for 'User Info', 'Messages (2 new)', 'Instructor', 'English', 'Community', 'Help', and 'Logout'. Below this is the Turnitin logo and a 'Join Account (TA)' button. The main content area is titled 'NOW VIEWING: HOME'. A section titled 'About this page' explains that this is the instructor homepage and provides instructions on how to create a class and view assignments. At the bottom of this section, there is a large white box containing a search bar and a green '+ Add Class' button, which is highlighted with a red rectangular box and a hand cursor pointing to it. Below the main content area, there are three tabs: 'All Classes', 'Expired Classes', and 'Active Classes'. A message at the bottom states: 'All of your classes have expired. To view and update your expired classes, select the "expired classes" tab. You can update and change a class's end date by clicking the class's "edit" icon.'

Langkah 6 : Kekalkan Class type sebagai Standard. Masukkan Class name (Nama kelas), Enrollment key (Kata kunci), Subject area (Bidang subjek), Student level (Tahap pelajar), dan Class end date (Tarikh akhir kelas). Kemudian klik Submit.

ms - Laman Utama x Create a new class x +

turnitin.com/class?aid=126158&lang=en_us

NOW VIEWING: HOME > CREATE CLASS

Create a new class

To create a class, enter a class name and a class enrollment key. Click "Submit" to add the class to your homepage.

Class settings

- * Class type: Standard
- * Class name:
- * Enrollment key:
- * Subject area(s): Select subject(s)
- * Student level(s): Select student level(s)
- Class start date: 02-Jul-2021
- * Class end date: 03-Jan-2022

Cancel Submit

Langkah 7 : Pastikan Class ID dan Enrollment Key diserahkan kepada pelajar. Kemudian, klik Continue.

turnitin.com/t_home.asp?lang=en_us

User Info | Messages (2 new) | Instructor | English | Community | Help | Logout

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All Classes | Join Account (TA)

NOW VIEWING: HOME

Class created

Congratulations! You have just created the new class: TESTING
If you would like students to enroll themselves in this class, they will need both the enrollment key you have chosen and the unique class ID generated by Turnitin:

Class ID **25510734**
Enrollment key **123456**

Note: Should you ever forget the class ID, it is the number to the left of the class name on your class list. You can view or change your enrollment key by editing the class.

Click the class name to enter the class and get started creating assignments.

Continue

+ Add Class

All Classes | Expired Classes | Active Classes

Class ID	Class name	Active	16-Jul-2020	18-Jan-2021
25510734	TESTING			

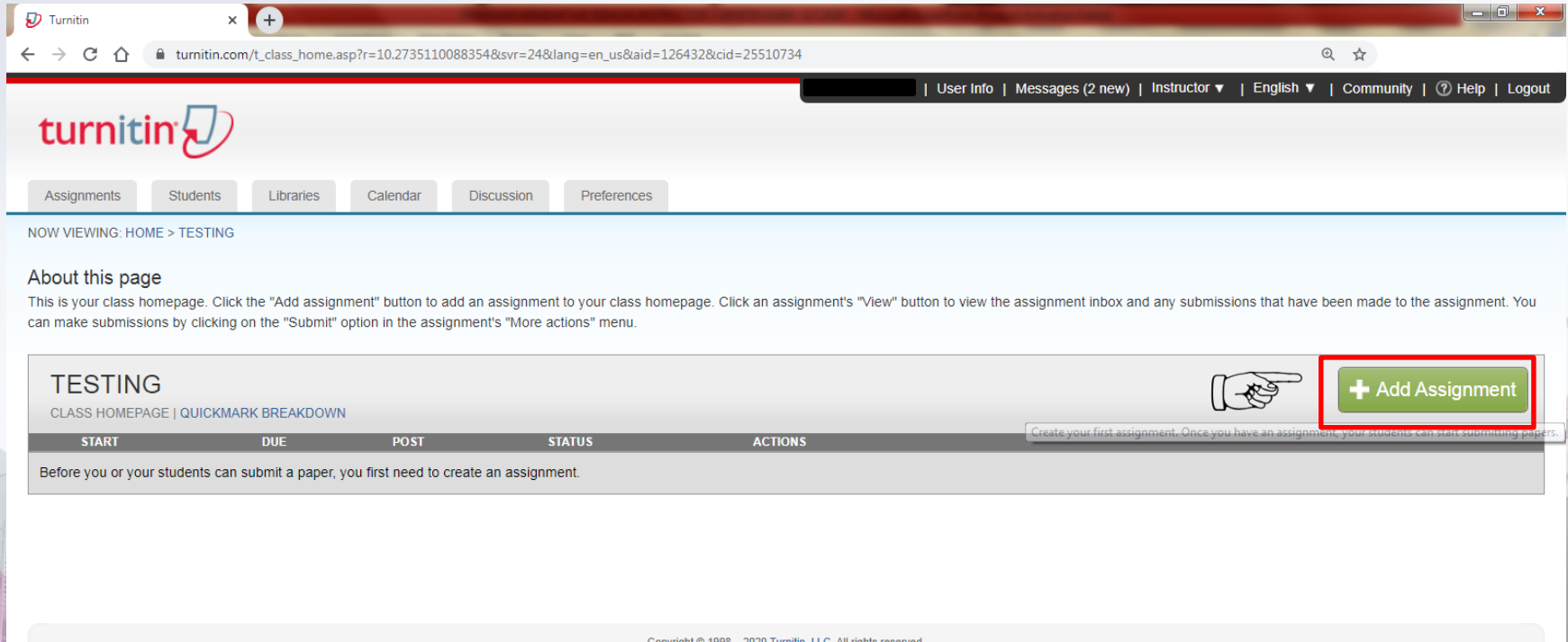
Langkah 8 : Klik Nama kelas (Class name).
Pensyarah boleh klik “+ Add Class” jika ada lebih daripada satu kelas.

The screenshot shows the Turnitin instructor interface. At the top, there's a navigation bar with 'User Info', 'Messages (2 new)', 'Instructor', 'English', 'Community', 'Help', and 'Logout'. Below this is the Turnitin logo and a 'Join Account (TA)' button. The main content area is titled 'NOW VIEWING: HOME' and contains a large black redaction box. Below the redaction, there's a section 'About this page' with instructions: 'This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.' The main interface features a search bar with 'Fakulti' entered and a '+ Add Class' button highlighted with a red box and a hand icon. Below the search bar is a table of classes:

Class ID	Class name	Status	Start Date	End Date	Statistics	Edit	Copy	Delete
25510734	TESTING	Active	16-Jul-2020	18-Jan-2021				

The 'TESTING' class name is highlighted with a red box and a hand icon pointing to it.

Langkah 9 : Klik + Add Assignment.



The screenshot shows the Turnitin instructor interface. At the top, there is a navigation bar with links for 'User Info', 'Messages (2 new)', 'Instructor', 'English', 'Community', 'Help', and 'Logout'. Below this is the Turnitin logo and a set of tabs for 'Assignments', 'Students', 'Libraries', 'Calendar', 'Discussion', and 'Preferences'. The main content area is titled 'NOW VIEWING: HOME > TESTING'. Underneath, there is a section 'About this page' with instructions on how to add and manage assignments. A table with columns 'START', 'DUE', 'POST', 'STATUS', and 'ACTIONS' is partially visible. A green '+ Add Assignment' button is highlighted with a red box, and a hand icon points to it. A tooltip message reads: 'Create your first assignment. Once you have an assignment, your students can start submitting papers.'

turnitin

Assignments Students Libraries Calendar Discussion Preferences

NOW VIEWING: HOME > TESTING

About this page

This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

TESTING

CLASS HOMEPAGE | QUICKMARK BREAKDOWN

START	DUE	POST	STATUS	ACTIONS
Before you or your students can submit a paper, you first need to create an assignment.				

Create your first assignment. Once you have an assignment, your students can start submitting papers.

+ Add Assignment

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Langkah 10 : Masukkan Assignment title (Tajuk tugas), Tarikh mula dan Tarikh akhir menghantar tugas. Anda boleh klik Optional setting untuk buat tetapan tambahan berkaitan tugas tersebut. Kemudian klik Submit.

The screenshot shows the Turnitin 'New Assignment' form. The form is titled 'New Assignment' and contains the following fields and options:

- Assignment title**: A text input field, highlighted with a red box and a hand icon pointing to it.
- Start date**: A date and time selector showing '17-Jul-2020' at '14:25', highlighted with a red box and a hand icon pointing to it.
- Due date**: A date and time selector showing '24-Jul-2020' at '23:59', highlighted with a red box and a hand icon pointing to it.
- Optional settings**: A button with a plus sign and the text 'Optional settings', highlighted with a red box and a hand icon pointing to it.
- Submit**: A blue button with the text 'Submit', highlighted with a red box and a hand icon pointing to it.

Below the form, there are two radio button options for file types:

- Allow only file types that Turnitin can check for similarity
- Allow any file type

Langkah 11 : Kelas dan tugas pensyarah di dalam Turnitin telah berjaya diwujudkan.

The screenshot shows the Turnitin instructor dashboard. At the top, there's a navigation bar with links for User Info, Messages (2 new), Instructor, English, Community, Help, and Logout. Below this is the Turnitin logo and a set of tabs: Assignments, Students, Libraries, Calendar, Discussion, and Preferences. A notification banner reads: "Congratulations! You have created your first assignment. To add students or view your student list click the 'students' tab above." Below the notification is a section titled "About this page" with instructions on how to use the interface. The main content area is titled "TESTING" and includes a "+ Add Assignment" button. A table below shows the details of the assignment:

	START	DUE	POST	STATUS	ACTIONS	
TESTING						
PAPER	17-Jul-2020 14:25PM	24-Jul-2020 23:56PM	N/A N/A	0 / 0 submitted	View	More actions ▾

Universiti Melaka
UNIMEL

**PANDUAN MENGAKSES
TURNITIN (PELAJAR)**

KUIM KINI UNIVERSITI PENUH

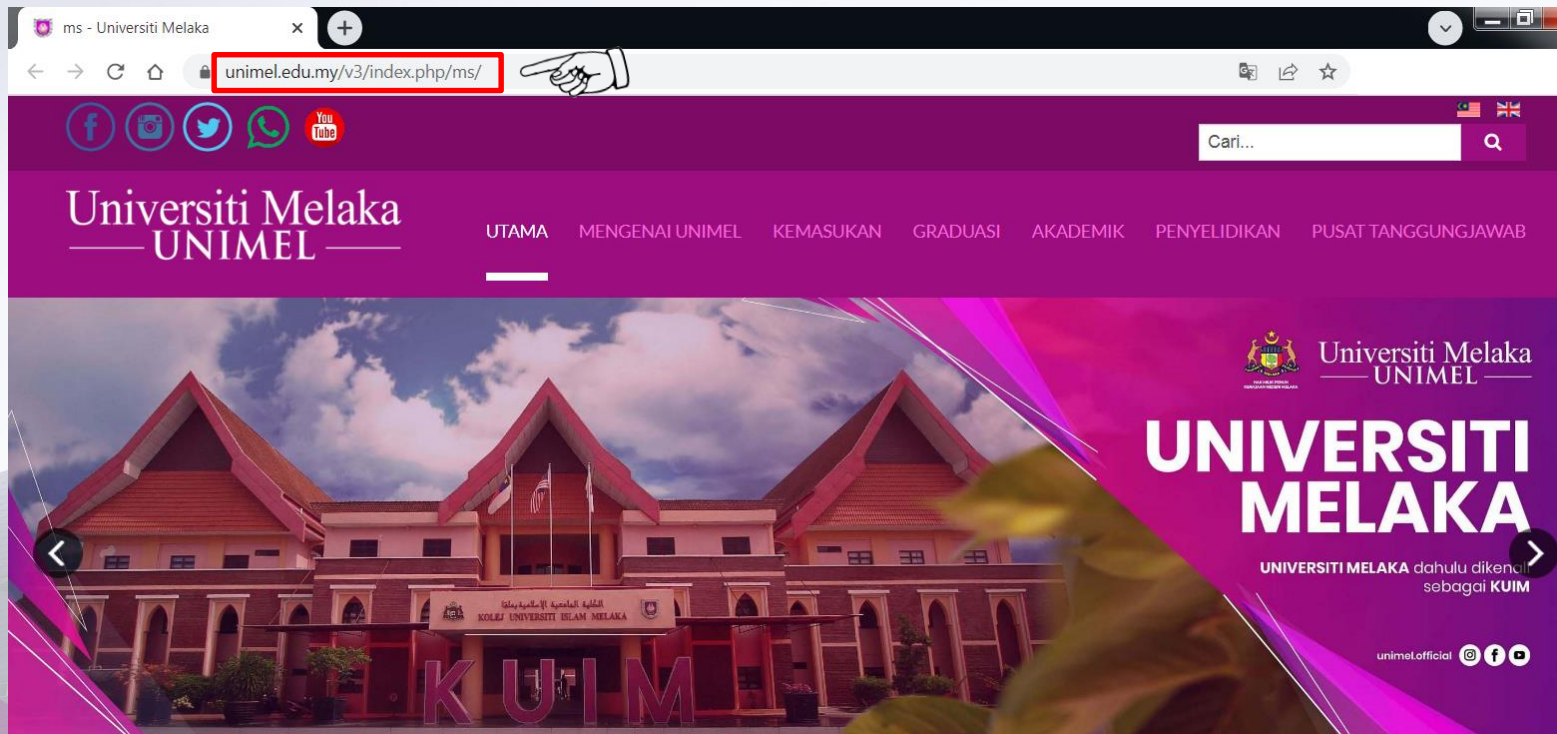
2022

1443Hijrah - 1444Hijrah

Disediakan oleh :

**Perpustakaan Al-Ghazali
Universiti Melaka**

Langkah 1 : Taip pautan akses www.unimel.edu.my atau www.unimel.edu.my/library



Langkah 2 : Halakan kursor ke Pusat Tanggungjawab, kemudian Klik Perpustakaan Al-Ghazali.

The screenshot shows the website interface for Universiti Melaka. The browser address bar displays 'unimel.edu.my/v3/index.php/ms/'. The main navigation menu includes 'UTAMA', 'MENGENAI UNIMEL', 'KEMASUKAN', 'GRADUASI', 'AKADEMIK', 'PENYELIDIKAN', and 'PUSAT TANGGUNGJAWAB'. A dropdown menu is open under 'PUSAT TANGGUNGJAWAB', listing various roles and departments. The 'Perpustakaan Al-Ghazali' option is highlighted with a red box and a hand cursor icon.

- Pejabat Naib Canselor
- Pejabat Timbalan Naib Canselor Penyelidikan Dan Inovasi
- Pejabat Pemasaran Dan Pengurusan Korporat
- Pejabat Timbalan Naib Canselor Hal Ehwal Pelajar Dan Alumni
- Pejabat Pendaftar
- Pejabat Bendahari
- Hal Ehwal Akademik Dan Antarabangsa (HEAA)
- Pusat Islam As-Syafie
- Perpustakaan Al-Ghazali**

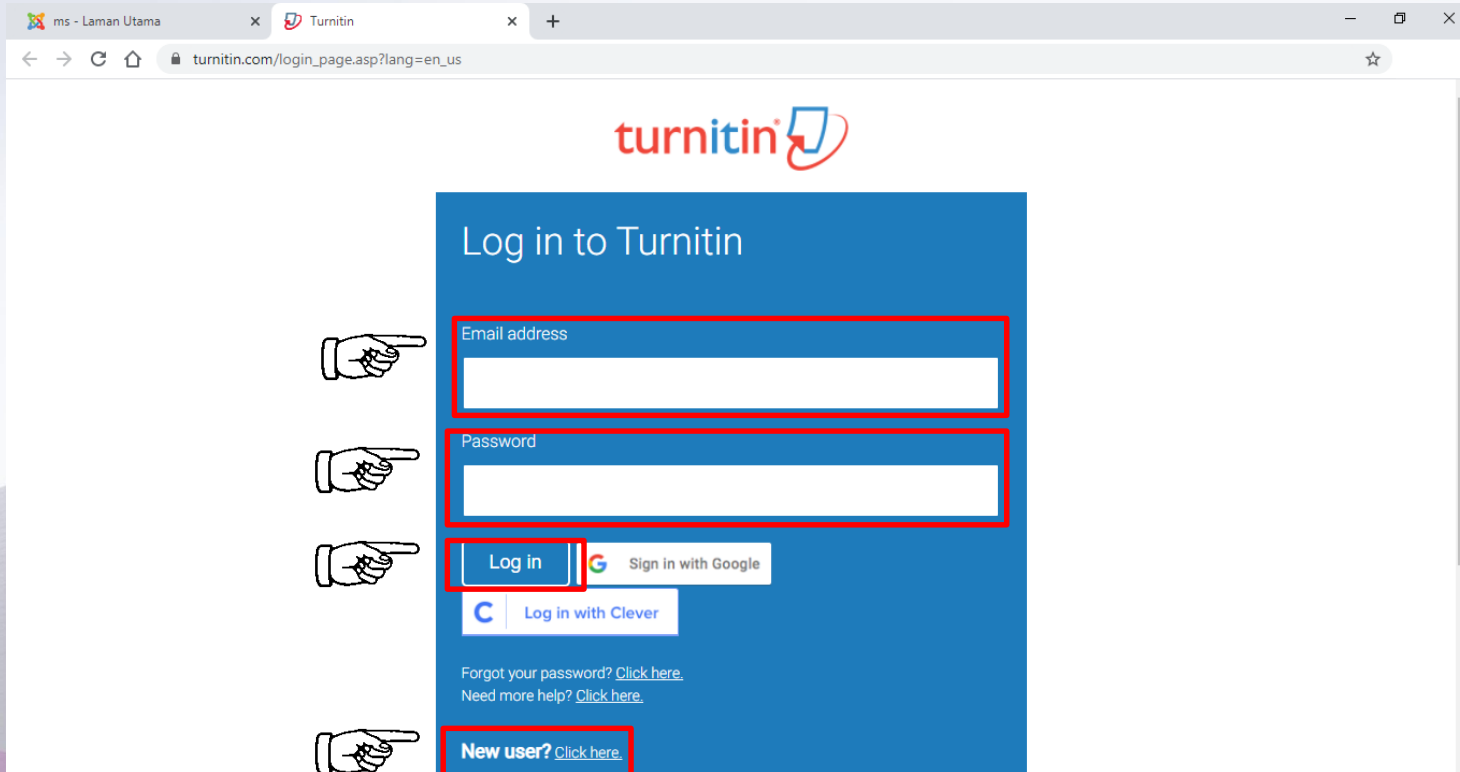
Langkah 3 : Halakan kursor ke Akses & Muat Turun, kemudian klik Turnitin.

The screenshot shows a web browser window with the URL `unimel.edu.my/library/index.php/ms/`. The website header features the UNIMEL logo and a navigation menu with the following items: UTAMA, PENGENALAN, PERKHIDMATAN, AKSES & MUAT TURUN, DIREKTORI STAF, and UNIMEL. The 'AKSES & MUAT TURUN' menu is open, displaying a list of options: Kertas Peperiksaan & E-Tesis UNIMEL (masukkan nombor staf/pelajar sebagai nama pengguna dan kata laluan), E-Jurnal (Akses Terbuka), E-book (Akses Terbuka), Koleksi Penerbitan UNIMEL, Turnitin (highlighted in purple), and Panduan Akses. The background of the website is a photograph of the Perpustakaan Al-Ghazali building.

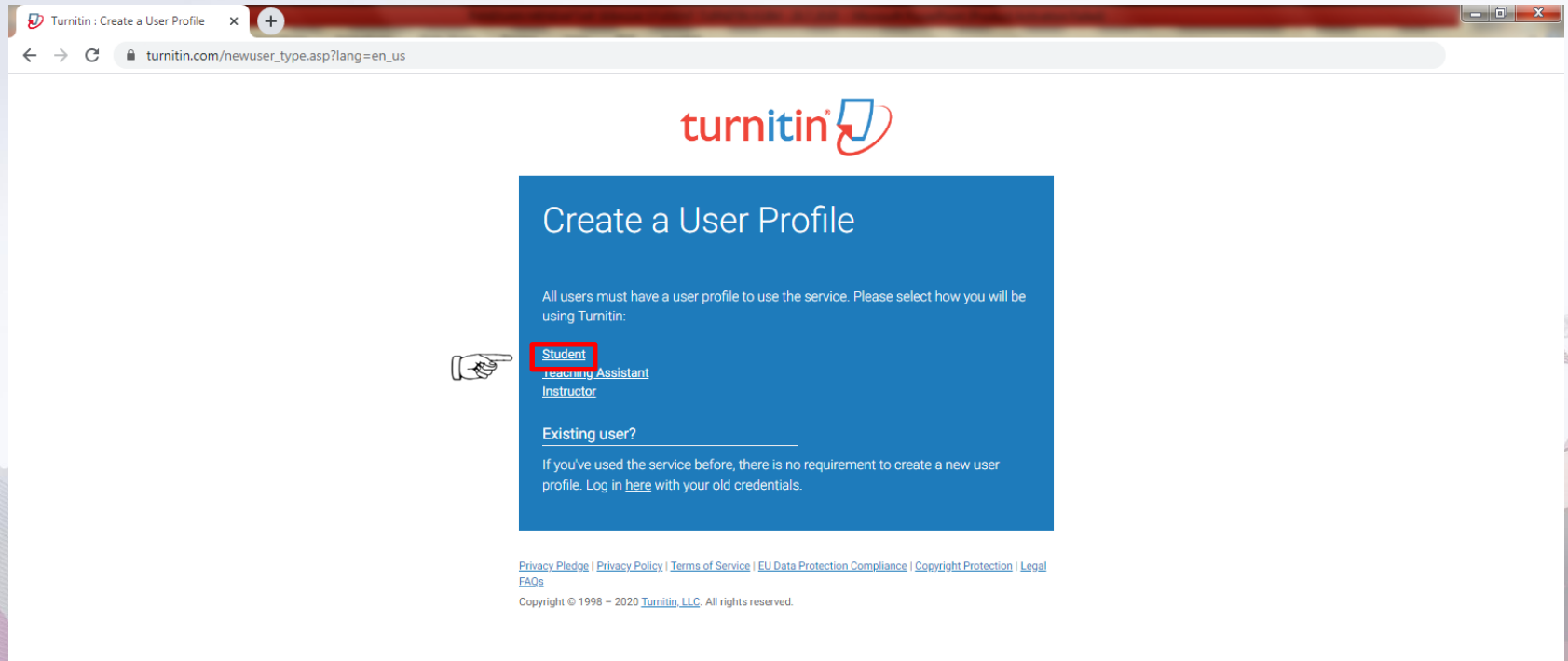
Sila klik di sini untuk hubungi kami.



Langkah 4 : Masukkan alamat emel dan kata laluan, kemudian klik Log In.
Bagi pengguna kali pertama, sila klik Click here di sebelah **New User?**



Langkah 5 : Sila klik Student.



Turnitin : Create a User Profile

turnitin.com/newuser_type.asp?lang=en_us

turnitin

Create a User Profile

All users must have a user profile to use the service. Please select how you will be using Turnitin:

Student

Research Assistant

Instructor


Existing user?

If you've used the service before, there is no requirement to create a new user profile. Log in [here](#) with your old credentials.

[Privacy Pledge](#) | [Privacy Policy](#) | [Terms of Service](#) | [EU Data Protection Compliance](#) | [Copyright Protection](#) | [Legal FAQs](#)

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Langkah 6 : Sila masukkan Class ID dan Class Enrollment Key yang telah diberikan oleh pensyarah anda.
Lengkapkan butiran yang diperlukan dan klik "I Agree -- Create Profile".



Create a New Student Profile

Class ID Information

All students must be enrolled in an active class. To enroll in a class, please enter the class ID number and class enrollment key that you were given by your instructor.

Please note that the key and pincode are case-sensitive. If you do not have this information, or the information you are entering appears to be incorrect, please contact your instructor.

Class ID

Class enrollment key

User Information

Your first name



Next, please enter a secret question and answer combination. You will be asked for this combination if you ever forget your password and need to reset it.

Secret question

Please select a secret question.

Question answer

User Agreement

Please read our user agreement below. Select "I agree" to complete your user profile.

Turnitin End-User License Agreement

***Users who are not in the European Union refer to Section A only.**

****Users in the European Union refer to Section B.**

I'm not a robot

reCAPTCHA
Privacy · Terms

I Agree -- Create Profile | [I Disagree -- Cancel Profile](#)



Langkah 7 : Sila klik Nama kelas (*Class name*) yang telah ditetapkan oleh pensyarah anda.

The screenshot shows the Turnitin user interface. At the top, there is a navigation bar with the Turnitin logo and several menu items: 'All Classes', 'Enroll in a Class', 'What is Plagiarism?', and 'Citation Help'. Below this, the text 'NOW VIEWING: HOME' is displayed. The main content area features a table with the following columns: 'Class ID', 'Class name', 'Instructor', 'Status', 'Start Date', 'End Date', and 'Drop class'. A single row of data is visible, with '25510734' in the 'Class ID' column, 'TESTING' in the 'Class name' column, and 'Active' in the 'Status' column. The 'TESTING' text is enclosed in a red rectangular box, and a hand cursor is positioned over it, indicating that it should be clicked.

Class ID	Class name	Instructor	Status	Start Date	End Date	Drop class
25510734	TESTING		Active	16-Jul-2020	18-Jan-2021	

Langkah 8 : Sila klik butang “Submit”.

The screenshot shows the Turnitin Class Portfolio interface. At the top, there is a navigation bar with the Turnitin logo and tabs for 'Class Portfolio', 'Discussion', and 'Calendar'. Below this, a breadcrumb trail reads 'NOW VIEWING: HOME > TESTING'. A light blue notification box contains the text: 'Welcome to your new class homepage! From the class homepage you can see all your assignments for your class, view additional assignment information, submit your work, and access feedback for your papers. Hover on any item in the class homepage for more information.' Below the notification is a dark grey header for 'Class Homepage'. The main content area is titled 'Assignment Inbox: TESTING' and contains a table with the following data:

Assignment Title	Info	Dates	Similarity	Actions
TESTING		Start 17-Jul-2020 2:25PM Due 24-Jul-2020 11:59PM Post 24-Jul-2020 11:59PM		Submit View

The 'Submit' button in the Actions column is highlighted with a red square. A hand cursor icon is positioned over the 'Submit' button.

Langkah 9 : Anda boleh membuat pilihan muat naik tugas anda, sama ada “*Cut & Paste Upload*” atau “*Single File Upload*”.

The screenshot shows a web browser window with the Turnitin logo and navigation tabs for 'Class Portfolio', 'Discussion', and 'Calendar'. The page title is 'NOW VIEWING: HOME > TESTING'. The main content area features a 'Submit' dropdown menu with two options: 'Cut & Paste Upload' and 'Single File Upload'. A red box highlights these two options, and a hand icon points to the 'Cut & Paste Upload' option. Below the dropdown menu, there are input fields for 'First name', 'Last name', and 'Submission title', followed by a 'Cut and paste your paper' section.

Langkah 10 : Sila masukkan nama anda dan tajuk tugas anda.

Turnitin

turnitin.com/t_submit.asp?r=66.1124732520236&svr=28&session-id=bf3c520e52004ca6b5b62f0dade9fc3d&lang=en_us&aid=94245871

Class Portfolio Discussion Calendar

NOW VIEWING: HOME > TESTING

Submit: **Single File Upload** - STEP ● ○ ○

First name

Last name

Submission title
FIQH IBADAT:

What can I submit?

Choose the file you want to upload to Turnitin:

Choose from this computer

Choose from Dropbox

Langkah 11 : Sila klik “*Choose from this computer*” atau pilihan yang lain untuk mendapatkan akses kepada tugas anda. Kemudian, sila klik “*Open*”.

The image shows a composite screenshot illustrating the file upload process. On the left, the Turnitin submission page is visible, with the 'Submit: Single File Upload' section. A red box highlights the 'Choose the file you want to upload to Turnitin:' section, which contains three options: 'Choose from this computer', 'Choose from Dropbox', and 'Choose from Google Drive'. A hand icon points to the 'Choose from this computer' button. On the right, a Windows File Explorer window titled 'TUGASAN SAYA' is open, showing a file named 'FIQH IBADAT' (13 KB, Microsoft Word Document) selected. A red box highlights the 'Open' button at the bottom right of the File Explorer window, with a hand icon pointing to it.

Langkah 12 : Sila klik butang “*Upload*” untuk muat naik tugas anda.

Turnitin

turnitin.com/t_submit.asp?r=85.4505732321439&svr=30&session-id=bf3c520e52004ca6b5b62f0dade9fc3d&lang=en_us&aid=94245871

Submit: [Single File Upload](#) STEP ● ○ ○

First name

Last name

Submission title

What can I submit?

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Langkah 13 : Sila klik butang “Confirm”. Dengan itu, anda telah berjaya menghantar tugas anda melalui Turnitin.

Submit: Single File Upload STEP ●●○

Please confirm that this is the file you would like to submit...

Author: << Page 1 >>

Assignment title:
TESTING

Submission title:
FIQH IBADAT.

File name:
FIQH IBADAT.docx

File size:
12.6K

Page count:
1

Word count:
44

Character count:
231

FIQH IBADAT: HINDA BESAR
FIQH IBADAT:
FIQH IBADAT:
FIQH IBADAT:
FIQH IBADAT:
FIQH IBADAT:
FIQH IBADAT:
FIQH IBADAT:
FIQH IBADAT:
FIQH IBADAT:

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Confirm Cancel